

**FINANCIAL ASSISTANCE APPLICATION**

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

County \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Email \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature of Person Authorized to Sign Agreement \_\_\_\_\_

Certification Statement (Scrap Tire Financial Assistance Only)

\_\_\_\_\_ certifies that the scrap tires being applied for were generated from an illegal dump site(s).

**Type of Applicant:**

Village  Township  City  County  Health District

County Engineer  Sheriff  Other Government Agency

Non-Profit Organization  Education Institution

**Type of Financial Assistance:**

Community Clean-Up  Yard Waste Management

Disaster Debris Management  Recycling Assistance-Start-up/Improvement

Recycling Assistance-Access  Outreach and Education Assistance

Scrap Tire Clean-Up

Total Amount of District Funds Being Requested: \$ \_\_\_\_\_

Describe any additional funding being provided by the applicant or other source:

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Total Amount of Match Funds Being Provided: \$\_\_\_\_\_

**Project Narrative**

PROVIDE A BRIEF SUMMARY OF THE PROPOSED PROJECT INCLUDING SUCH THINGS AS VOLUMES OF MATERIAL INVOLVED, NUMBER OF RESIDENTS SERVED, TIMELINES, ETC. (Narrative should not exceed two typed pages.)

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SUPPORTING DOCUMENTATION SUCH AS VENDOR QUOTES AND/OR ESTIMATES MAY BE ATTACHED.

Submit application to:	District Director North Central Ohio Solid Waste District 815 Shawnee Road, Suite D Lima, Ohio 45805
	Or fax to:
	Fax: 419-229-2156

**Application Review Comments:**

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**Application Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**If Approved. Funding Amount:**                      \$ \_\_\_\_\_

**Application Denied:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NCO FINANCIAL ASSISTANCE MEMORANDUM OF UNDERSTANDING**

This agreement made \_\_\_\_\_, 20\_\_ and effective the same date, is executed in multiple copies, each copy to constitute an original, by and between the NCO Solid Waste District, hereinafter referred to as NCO, and the \_\_\_\_\_ hereinafter referred to as the Financial Assistance Recipient.

WITNESSETH THAT:

WHEREAS, House Bill 592 was enacted in 1988 requiring the State of Ohio to establish solid waste management districts consisting of single or multiple counties, and whereby these districts would become responsible for managing and reducing their solid waste.

WHEREAS, the NCO Solid Waste Management District was formed in accordance with Ohio law on March 20, 1989 in the form of Resolution No. G-148 passed by the Board of Directors.

WHEREAS, the State of Ohio Solid Waste Management Plan has established an access goal to make recycling programs available to 90% of the district.

WHEREAS, in accordance with Section 3734.57(B) of the Ohio Revised Code, the NCO Solid Waste Management District ratified fees upon the disposal of solid waste from NCO at \$5.00 per ton for waste generated within the District.

WHEREAS, the Ohio Revised Code in Section 3734.57(E) provides for such fees to be expended for the development and implementation of solid waste recycling or reduction programs, and such fees shall be expended for such purposes in the manner prescribed by the NCO Solid Waste Management Plan.

WHEREAS, all programs funded by the District have been approved by resolution of the Board of Directors.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements contained herein, and other good and valuable consideration, the receipt and adequacy of which is acknowledged herein, the parties hereby agree as follows:

- 1. AGREEMENT. The NCO Solid Waste Management District agrees to provide Financial Assistance Recipient the amount of \$\_\_\_\_\_ for the purpose of \_\_\_\_\_. These funds are listed according to the following itemized budget:

_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ _____

2. TERM. The term of this agreement shall commence on \_\_\_\_\_, 20\_\_ and terminate on \_\_\_\_\_, 20\_\_ .
3. PAYMENTS. A ninety percent (90%) payment of the financial assistance funds will be provided to the Financial Assistance Recipient upon initiation of this agreement. A final payment of ten percent (10%) of the financial assistance amount will be provided by NCO at the conclusion of the financial assistance period, and after receipt of the final report, all moneys left unspent by the Financial Assistance Recipient must be returned to NCO with the Final Report.
4. FINANCIAL ASSISTANCE RECIPIENT FINANCIAL MANAGEMENT. Financial Assistance Recipient shall establish a separate account for the financial assistance funds received under this agreement.
  - Financial Assistance Recipient shall establish fiscal control and accounting practices to ensure proper disbursement of and accounting for all financial assistance funds. This responsibility applies to all third-party agreements, sub financial assistances and contracts.
  - Financial Assistance Recipient shall provide an official accounting of all funds, indicating the specific use of each expenditure as well as any unused funds.
  - Accounting procedures shall provide for an accurate and timely recording of receipt of funds by source and expenditures made from such funds and unexpended balances. Controls shall be established to ensure that expenditures charged to financial assistance activities are for allowable purposes and that documentation is readily available to verify that such charges are accurate, including receipts for all purchases and charges. Financial Assistance Recipient shall maintain all records in a manner which will provide an audit trail to all expenditures.
  - NCO reserves the right to perform an audit of the Financial Assistance Recipient's approved project. Financial Assistance Recipient shall make available, at any time deemed reasonable by NCO, all records and accounts for review or audit by Allen County, State of Ohio or NCO officials. Failure of the Financial Assistance Recipient to produce such records and accounts for review or audit shall be cause for immediate termination of the financial assistance award and agreement and the cessation of payment of all future funds. In such event, Financial Assistance Recipient shall also be liable to NCO for the return of all funds made under the financial assistance award.
  - All unused funds must be: a.) Returned to NCO; OR b.) Used for another appropriate recycling or waste reduction activity. Proposals for alternate

uses of unexpended funds must be submitted in writing to NCO and receive written approval by the Board of Directors prior to expenditure.

IN WITNESS WHEREOF, NCO, acting by and through the Board, and the Financial Assistance Recipient, has caused this Agreement to be executed and to be effective on the date set forth above.

**FINANCIAL ASSISTANCE RECIPIENT:** \_\_\_\_\_

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date

**NCO SOLID WASTE DISTRICT**

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date